

# APPLICATION INSTRUCTIONS

**ALL DOCUMENTS MUST BE SUBMITTED *ELECTRONICALLY***

1. **READ** the ENTIRE Instruction sheet and Application, first!
2. **ALL** applications must be filled out in it's entirety with ALL supporting documents.
3. **ALL** applications must be submitted ***electronically*** to the PRESIDENT of Local 1067.
4. **APPLICATIONS** received after the ***30 day*** deadline, from when final grades are issued, ***will not*** be accepted. You must receive a grade of C or better. **NO EXCEPTIONS!**
5. ***REIMBURSEMENT of course monies is on a first-come, first-serve basis, up to \$2500.00/ per union member/dependent/spouse, per calendar year.***
6. Candidate's College/University must be a **Massachusetts** State College, University, or Community College.

***If you need further information, please contact one of the following:***

President Hanley @ [khanley@bhcc.mass.edu](mailto:khanley@bhcc.mass.edu) - Kevin Hanley, President AFSCME Local 1067

Carolyn Mathews @ [cmathews@worchester.edu](mailto:cmathews@worchester.edu) - Carolyn Mathews, VP AFSCME Local 1067

Jason Raynard @ [jason.raynard@bridgew.edu](mailto:jason.raynard@bridgew.edu) - Jay Raynard, Treasurer AFSCME Local 1067

Thomasine Corbett @ [Tcorbett@necc.mass.edu](mailto:Tcorbett@necc.mass.edu) - Tommie Corbett, Secretary AFSCME Local 1067

Sheila Kearns @ [skearns1@massasoit.mass.edu](mailto:skearns1@massasoit.mass.edu) - Sheila Kearns, Parliamentarian AFSCME Local 1067

(See other side) ⇨ ⇨ ⇨



**Our colleges work because *WE* do!**



# AFSCME Local 1067 Educational Assistance Application 2017

This form, along with the appropriate documentation must be in-hand to the President of AFSCME Local 1067, no later than **30 days** after final grades are issued. **NO EXCEPTIONS!**

**A. Candidate information**

Candidate is:  Member  Spouse  Dependent

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**B. AFSCME 1067 Member Information (Include Name and College/University where employed)**

Member's Name: \_\_\_\_\_

Member's College/University: \_\_\_\_\_

Member's AFSCME membership number (if known): \_\_\_\_\_

**C. Candidate's Massachusetts State College, University, or Community College Information**

Name of accepted to: \_\_\_\_\_

Name of the course(s) taken: \_\_\_\_\_ Number of Credits: \_\_\_\_\_

Cost of course(s): \_\_\_\_\_ Cost of book(s): \_\_\_\_\_ Lab/Fee(s): \_\_\_\_\_

*Reimbursement of course monies is on a first-come, first-serve basis. Proof of payment of invoices for classes, fees and books is required. A transcript or grade report with grade(s) of a C or better and credit earned is required.*

\*\*\*\*\*ONLY ONLINE or Email applications will be accepted\*\*\*\*\*

Please send your completed Educational Assistance Application and materials to:  
Kevin Hanley, President, AFSCME Local 1067 @  
**khanley@bhcc.mass.edu**  
Subject line: Educational Assistance Application

*For official use only*

(See other side) ⇨ ⇨ ⇨

Approved: \_\_\_\_\_

Date: \_\_\_\_\_

